## Company name: St Mary, Hampden Park Assessment carried out by: Fr Adam Ransom

## Date of next review: October 2021 Date assessment was carried out: 19.07.2021

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
| --- | --- | --- | --- | --- | --- | --- |
| **Transmission of the virus in the enclosed lobby and reception areas** | Hall users/ church members | Encouraging users to socially distance/ sanitise hands and wear masks | Although mask wearing and social distancing are no longer mandatory by law we will leave up the relevant signage to encourage hall users to continue to wear a face masks, use sanitiser and social distance wear appropriate. |  |  |  |
| **Transmission of the virus in the Hall** | Hall users/ church members | Encouraging users to socially distance/ sanitise hands and wear masks | Although mask wearing and social distancing are no longer mandatory by law we will leave up the relevant signage to encourage hall users to continue to wear a face masks, use sanitiser and social distance wear appropriate.Windows and doors should be left open by users where possible to provide adequate ventilation. | Fr Adam will write a letter to regular hall users to ask them to encourage their members to socially distance/ sanitise hands and wear masks | ASAP |       |
| **Transmission of the virus in the toilets** | Hall users/ Church members | * Hand washing facilities are available.
* Posters are displayed reminding people to hand wash along with effective techniques.
 | * Posters to continue to be displayed reminding people to hand wash along with effective techniques.
* Antibacterial wipes and bins to continue to be provided in each cubical, with posters asking people to wipes down handles, flush handle and toilet seat before and after each use.
 |  |  | Aug 20 |

**Additional information:**

* Hall hirers must provide Sue Stoner with a copy of their risk assessment for the activities that they will undertaking. Hall hirers must adhere to both their own risk assessment as well as the risk assessment for this hall.
* The hall will be cleaned on a regular basis (Churchwardens to arrange)

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

Published by the Health and Safety Executive 10/19